

A G E N D A

Audit and Corporate Governance Committee

Date: **Friday, 23rd January, 2009**

Time: **10.00 a.m.**

Place: **Council Chamber, Brockington, 35
Hafod Road, Hereford HR1 1SH**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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Herefordshire Council

AGENDA

for the Meeting of the Audit and Corporate Governance Committee

To: Councillor ACR Chappell (Chairman)
Councillor RH Smith (Vice-Chairman)

Councillors MJ Fishley, JHR Goodwin, PJ McCaull, R Mills and AM Toon

	Pages
<p>1. APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
<p>2. NAMED SUBSTITUTES(IF ANY)</p> <p>To receive any named substitutes.</p>	
<p>3. DECLARATIONS OF INTEREST</p> <p>To receive any declarations of interest by Members in respect of items on the Agenda.</p> <p>GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS</p> <p>The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.</p> <p>A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.</p> <p>Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.</p>	
<p>4. MINUTES</p> <p>To approve the Minutes of the meeting held on 21 November 2008.</p>	1 - 8
<p>5. AUDIT AND CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT</p>	9 - 16

	To receive the Audit Commission's progress report covering its areas of work with the Council. The external auditor will present the report to Committee.	
6.	USE OF RESOURCES	17 - 32
	To receive the Audit Commission's Use of Resources Report - December 2008 (Appendix 1 to this report). The external auditor will present the report to Committee.	
7.	REVIEW OF SCHEME OF DELEGATION	33 - 34
	To consider amendments to the Scheme of Delegation following a review by the Assistant Chief Executive – Legal and Democratic.	
8.	DRAFT REVISED TERMS OF REFERENCE	35 - 48
	<i>To present to the Committee for consideration the draft revised terms of reference for the Audit and Governance Committee.</i>	
9.	THIRD INTERIM AUDIT ASSURANCE REPORT 2008/09	49 - 66
	<i>To provide the Committee with an update on progress in making the planned improvements to the internal control environment and report progress with the Annual Audit Plan for 2008/09.</i>	
10.	INTERNATIONAL FINANCIAL REPORTING STANDARDS	67 - 72
	To report to the Committee on the introduction of International Financial Reporting Standards to local authority accounts.	
11.	LEARNING DISABILITY INSPECTION PLAN - PROGRESS REPORT	
	To receive a response to queries raised at the meeting held on 25 September 2008 (<i>to follow</i>).	
	LEARNING DISABILITY INSPECTION PLAN - PROGRESS REPORT	